

Health & Safety Policy

The Levin Performing Arts Society (The Society) is firmly committed to, and responsible for, the provision of a safe and healthy working environment for all employees, contractors, volunteers, clients and the public who may be affected by our activities, products and services.

The Society recognises that health and safety is an integral part of its goals, vision, core values and beliefs.

The Society's commitment to health and safety will only be achieved through diligent leadership, an effective management system, broad consultation, a detailed understanding of the legislated duties and creating a framework that focuses on continual improvement.

The Society will work with all its employees, volunteers, contractors, clients and suppliers to ensure their acceptance of their personal responsibility in promoting the safety and wellbeing of themselves and those involved in, or affected by, Society activities.

In fulfilling its commitment the Society will take all practicable steps to prevent accidents or injury, and promote wellness in its workplaces.

In particular, the Society will:

- Ensure that an effective standards based health and safety management system is implemented, resourced, maintained, utilised, monitored, evaluated and actioned for continuous improvement;
- Integrate risk management into day to day operational and management practices, with SMART goals to ensure continuous improvement, aimed at the elimination of work-related injuries and illnesses;
- Comply with all relevant Health & Safety legislation, regulations, codes of practice and industry standards that are deemed applicable;
- Require management at all levels to take responsibility and accountability for, the implementation, review and improvement of a Health & Safety system, and demonstrate commitment through their actions, to meet duties and responsibilities defined in the Health and Safety at work Act 2015;
- Engage with, and involve all employees in health and safety matters, and encourage their active participation in hazard identification, risk assessment and the implementation of effective controls;
- Establish effective communication tools to ensure health and safety risks are collated, discussed, actioned, disseminated and made available to all internal and external parties;
- Ensure employees are trained on the equipment they operate and in the performance of their duties in accordance with established operating policies and procedures;
- Meet our responsibilities to ensure contractors systematically manage their health and safety responsibilities to themselves, and the Society when working in the Society workplace;
- Follow all government regulations in regard to health and infection management.

Margaret Sanson
President

16 April 2023



**LEVIN PERFORMING
ARTS SOCIETY**
MUSICAL THEATRE ON QUEEN

References:

Health and Safety at Work Act (2015)

Health and Safety at Work Regulations – www.worksafe.govt.nz

AS/NZS ISO 4801:2001 H&S Management System

Standard AS/NZS ISO 3100 Risk Management